

## **ATTENTION MEMBERS**

### **BOARD OF DIRECTORS BIENNIAL ELECTIONS 2018/2020**

In accordance with Article 58, notice is formally given that Nominations for Candidates for Election to the Board of Directors must be lodged with the Secretary of the Company prior to 5:00pm Friday 31 August 2018.

#### **2018/2020 ELECTION OF BOARD OF DIRECTORS**

Nominations are called for candidates for election to the Board of Directors for the 2018/2020 two year term.

Nominations for election of Directors in accordance with Clause 58 must be lodged with the Secretary Manager of the Company prior to 5:00pm on Friday 31st August 2018.

Nomination forms for the Board of Directors are to be handed to the Secretary Manager of the Company who will check to make sure all necessary requirements on the nomination forms have been completed and are in order.

#### **INSTRUCTIONS NOMINATION FOR DIRECTORS**

1. The nomination form for Directors shall be in the following form, including the Statutory Declaration and shall be signed in the appropriate places as indicated.
2. The nominee shall complete and execute before a NSW Justice of the Peace a Statutory Declaration accompanying the nomination form and any nomination submitted on which the Declaration has not been fully completed or where the Declaration discloses ineligibility under the Companies Act will be invalid and the Secretary Manager shall notify the nominee accordingly.



**CASINO RETURNED SERVICEMENS MEMORIAL CLUB LTD**  
**BOARD NOMINATION FORM**  
ABN 56 000 144 963

NOMINATIONS CLOSE AT 5.00PM FRIDAY 31 AUGUST 2018.

We, the undersigned nominate  
Mr/Mrs/Miss/Ms/Dr

\_\_\_\_\_

For the position of Director for the years 2018/2020 (two year term)

**PROPOSER** Must be a Financial Member of the Club

Name (PRINT) \_\_\_\_\_

Membership No \_\_\_\_\_

Signature of Proposer \_\_\_\_\_

**SECONDER** Must be a Financial Member of the Club

Name (PRINT) \_\_\_\_\_

Membership No \_\_\_\_\_

Signature of Seconder \_\_\_\_\_

**I ACCEPT NOMINATION**

Name (PRINT) \_\_\_\_\_

Membership No \_\_\_\_\_

Signature of Candidate \_\_\_\_\_

The nominee shall complete and execute before a Justice of the Peace a Statutory Declaration in the following form. Any nomination submitted on which the Declaration is not completed or where the Declaration discloses ineligibility for election to the Board will be invalid and the Secretary Manager shall notify the nominee accordingly.





## STATUTORY DECLARATION


Each nominee for election to the Board shall complete the following statutory declaration: This form checks compliance with key legislative requirements for holding a director's position.


I (Name) \_\_\_\_\_

Of (full address) \_\_\_\_\_

Membership No \_\_\_\_\_

In the State of New South Wales do hereby solemnly and sincerely declare as follows:

1. I am the person nominated for office as a director of Casino Returned Servicemens Memorial Club Limited ("the Club") on the attached nomination form.
  2. I am not an employee of the Club.
  3. I am not currently under suspension from the Club.
  4. Per Section 56 of the Club's Constitution I have not been cited to appear before the Board or the Board's duly constituted disciplinary committee on any charge and found guilty of that charge within the previous 2 years.
  5. Per Section 56 of the Club's Constitution I am not a former employee of the Club whose services were terminated by the Club for misconduct.
  6. I am not an undischarged bankrupt under the law of Australia, its external Territories or another country.
  7. I have not executed a Deed of Arrangement under the Bankruptcy Act the terms of which have not been fully complied with.
  8. I have not entered into a composition with creditors under the Bankruptcy Act whereby a final payment has not been paid.
  9. I have not had a personal representative or Trustee appointed to administer my estate under the provisions of any legislation relating to protected persons.
  10. I am not disqualified from managing a corporation under the Corporations Act.
  11. I am not disqualified from being a director of a registered club pursuant to any order or declaration made by the Casino, Liquor and Gaming Control Authority.
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12. I am not a 'key official' or 'former key official' as those terms are defined in the Registered Clubs Act. 'Key official' is defined in the Casino, Liquor and Gaming Control Authority Act 2007 to include a range of persons including the Director-General of Communities NSW, certain employees of the Casino, Liquor and Gaming Control Authority, the Commissioner of Police and certain members of the NSW Police Force. A 'former key official' is a person who was a key official during the previous four years but is no longer a key official.
  13. I am aware that if I become a director of Club I will have duties and responsibilities at law.
  14. I will take all appropriate and reasonable steps to become aware of my duties and responsibilities at law as a director of the Club and of the potential penalties and personal liabilities to which I will be exposed if I fail to discharge those duties and responsibilities.
  15. I acknowledge that the principal statutes governing the duties and potential liabilities of directors of registered clubs are:
    - a) The Registered Clubs Act;
    - b) The Corporations Act;
    - c) The Liquor Act;
    - d) The Gaming Machines Act;
    - e) The Anti-Discrimination Act;
    - f) The Occupational Health and Safety Act.
  16. I acknowledge that there is other legislation which may impact on my duties and responsibilities as a director of the Club.
  17. I acknowledge that the Club is a company limited by guarantee for the purposes of the Corporations Act.
  18. I acknowledge that the Club has a Constitution with which the Club must comply and with which I as a member and (if elected or appointed) as a director must comply. AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths Act, 1900.
  19. I understand that I must complete Mandatory Directors Training as specified by the Registered Clubs (Training) Regulation 2013 within 12 months of my election (if I don't otherwise qualify) and per Section 82 of the Club's Constitution my position will be declared vacant if I fail to complete this training.

## SUBSCRIBED AND DECLARED

at \_\_\_\_\_

on \_\_\_\_\_

Nominee (sign) \_\_\_\_\_

Before me \_\_\_\_\_

**A JUSTICE OF THE PEACE**

